

**BYLAWS OF THE
LICTON SPRINGS COMMUNITY COUNCIL**

Adopted August 16, 1990; modified by vote of General Membership at February 21,
2018 meeting

ARTICLE I: NAME

The name of this organization shall be the Licton Springs Community Council.

ARTICLE II: PURPOSE

The purpose of this organization shall be to represent the interests of the residents and the owners of commercial and professional businesses in the Licton Springs Neighborhood of the City of Seattle, Washington, to improve community welfare and happiness, and to promote a quality of life consonant with an urban, residential community, as follows:

1. By providing a public forum for the discussion of pertinent issues;
2. By assuming the role of official voice for the Licton Springs Neighborhood in dealing with public and private organizations;
3. By keeping the community informed and aware of activities, governmental or otherwise, that might affect the community welfare;
4. By joining with other community organizations on issues of mutual concern; and
5. By pursuing other appropriate activities affecting the welfare of the community.

ARTICLE III: GEOGRAPHICAL AREA

This organization shall serve the Licton Springs Neighborhood of the City of Seattle, Washington, which is located within the following geographic boundaries:

Aurora Avenue North on the west, Interstate -5 on the east,
Northgate Way on the north, and North 85th street on the south.

ARTICLE IV: COUNCIL OPERATIONS AND FUNCTIONS

1. The Licton Springs Community council shall consist of all its members, a Board of Directors elected by the members, its officers elected by the Board of Directors, and various standing and ad hoc committees created by the Board of Directors.

2. By majority vote of the general membership present and voting, or by majority vote of its Board of Directors, the community council may form a position to support, propose, or oppose any action on any issue, or take any lawful action consistent with the purpose and authority provided by its Articles of Incorporation and these Bylaws.

3. The Licton Springs Community Council may participate in elections for public office by providing a forum for information on issues and candidates. The Board of Directors shall provide appropriate, fair, and unbiased guidelines for the conduct of any such forum.

4. The Licton Springs Community Council shall not directly or indirectly participate or intervene in any political campaign on behalf of, or in opposition to, any ballot measure or any candidate for public office.

5. In any activity on behalf of the Community Council, the Board of Directors, its officers, the various standing and ad hoc committees, and any individual spokesperson appointed to represent the organization, shall endeavor and be obligated to reflect the majority values and interests of the general membership.

No member, director, or officer of the Community Council shall present himself or herself as representing the organization unless authorized to do so by the Board of Directors.

ARTICLE V: MEMBERSHIP AND DUES

1. **Resident Membership.**

Resident membership shall be open to all residents of the Licton Springs Neighborhood.

2. **Business and Professional Membership.**

Business and professional membership shall be open to all owners of businesses or professional offices, and to all public agencies and institutions having facilities located within the Licton Springs Neighborhood. Each business or professional member may designate one voting representative.

3. **Honorary Membership.**

The Board of Directors may award additional honorary memberships to any person in recognition for service or contribution to the Licton Springs Neighborhood.

4. **Term of Membership.**

The term of all resident, business, or professional memberships shall be the calendar year, or portion thereof, ending on each December 31st.

5. **Voting Rights.**

Each resident member, eighteen (18) years of age or older, and the designated voting representative of each business or professional member, shall have one vote. Voting by proxy shall not be permitted. When voting is conducted by balloting, absentee ballots may be accepted under such terms and conditions as the Board of Directors shall decide.

6. **Dues.**

Membership shall be granted to any eligible person upon request. The payment of dues shall be optional and voluntary.

The following schedule of annual dues is established, and shall be effective through January 31, 1990:

Resident Members	\$10.00/year
Senior Resident Members	\$ 5.00/year
Low Income Resident Members	\$ 2.00/year
Business and Professional Members	\$25.00/year + \$2.00 for each employee over 5 employees working within the neighbor- hood.

Annual dues for the year beginning January 1, 1991, and for subsequent years, shall be established by resolution adopted by the Board of Directors.

7. **Charter Memberships.**

Charter Memberships may be purchased by any resident or business or professional member as a means of providing increased financial support to the

organization. Charter Membership may be obtained at any time during 1990, upon payment of the following amounts in lieu of the schedule of dues listed above:

Resident Members	At least \$25.00/year
Business or Professional Members	At least \$50.00/year + employee charges

8. **Other Funds, Sources of Income, and Assets.**

Other funds, sources of income, and assets, in addition to membership dues, may be accepted by resolution adopted by the Board of Directors.

ARTICLE VI: MEMBERSHIP MEETINGS

1. **Annual Nominating Meeting.**

There shall be a meeting of the General Membership in March of each year for the purpose of nominating candidates for the election of Directors of the Community Council. The time, place, and any additional purposes of the annual nominating meeting shall be determined by the Board of Directors.

2. **Annual General Membership Meeting.**

There shall be an Annual Meeting of the General Membership in April of each year. The President and Treasurer will submit annual reports, and the Directors of the Community Council shall be elected at the Annual General Membership Meeting. The time, place, and any additional purposes of the Annual General Membership Meeting shall be determined by the Board of Directors.

3. **General Membership Meetings.**

Meetings of the general membership may be called by for the purpose of providing a public forum on any issue within the scope of the Community Council's purpose. Such meetings of the general membership may be called by the President, a majority of the Board of Directors, or by any thirty (30) voting members by petition to the President.

4. **Voting at General Membership Meetings.**

All members who are qualified to vote, as described in Article IV above, may vote on any issue at a general membership meeting.

5. **Notice of Annual General Membership Meetings.**

The President shall provide notice to members at least ten (10) days in advance of the annual general membership meeting. Such notice shall indicate the date, time, and place of the meeting.

ARTICLE VII: BOARD OF DIRECTORS

1. Board of Directors, Membership and Term.

The Board of Directors shall consist of the President, Vice President, Secretary, Treasurer and five (5) Directors at Large. To the greatest extent possible, Directors shall be from different areas within the neighborhood, and shall represent the diversity of neighborhood values and objectives.

Directors shall serve staggered, two-year terms; four (4) Directors shall be elected for the two-year term beginning May 1, 1991; and five (5) Directors shall be elected for the two-year term beginning May 1, 1992.

2. Initial Directors.

The initial Board of Directors was elected by the residents attending the organizational meeting on July 11, 1990; the initial Directors shall serve staggered terms as was determined by a drawing of lots at the organizational meeting of the Board of Directors on July 18, 1990.

3. Election of Directors.

a. Directors shall be nominated by the general membership at the General Meeting in March of every year.

b. Directors shall be elected by the general membership at the General Meeting in April of each year. Elections shall be by ballot and plurality.

4. Board of Directors, Vacancies, How Filled.

In the event a vacancy shall arise, the Board of Directors may elect a replacement to serve out the unexpired term.

5. Board of Directors, Powers and Functions.

a. The Board of Directors shall meet at least monthly. A quorum shall consist of a majority of serving Board members.

b. The management of all the affairs, property, and interests of the Community Council shall be vested in the Board of Directors.

c. The Board of Directors may establish standing committees for the performance of ongoing or continuing activities of the Community Council.

d. The Board of Directors may establish ad hoc committees from time to time to study and report on issues of concern to the Licton Springs Neighborhood, and to recommend public discussion or to prepare for further action by the Community Council on such issues.

e. The Board of Directors may authorize various surveys and questionnaires of the community to determine needs, issues of concern, and position and direction of the Community Council.

f. The Board of Directors shall select and approve the chairpersons of all standing and ad hoc committees and may, at its discretion, delegate the authority to make additional appointments to such chairpersons, or make such additional appointments on its own authority.

6. **Impeachment of Directors.**

Directors may be impeached by a two-thirds (2/3) vote of the Board of Directors.

ARTICLE VIII: OFFICERS

1. **Election of Officers.**

Officers shall be elected from the Board of Directors, by the Board of Directors, in the meeting of the Board in April of each year.

2. **Initial Officers.**

The initial officers were elected by the Board of Directors at the organizational meeting on July 18, 1990.

3. **Officers, Vacancies, How Filled.**

In the event a vacancy may arise, the Board of Directors may elect a replacement to serve out the unexpired term.

4. **Officers, Powers and Functions.**

a. **The President.** The President shall preside at all at all meetings of the general membership and the Board of Directors and shall serve as chief executive, coordinating all programs and business of the organization. The President shall see that an agenda is prepared for all meetings.

The President shall represent the Community Council before governmental bodies, public agencies, and any entities, to present positions adopted by the Community Council. At his or her discretion, the President may appoint other spokespersons to represent the positions of the Council.

b. **The Vice President.** The Vice President shall assume the duties of the President during the absence or disability of the President, and shall carry out such other duties as the President or the Board of Directors may direct.

c. **The Secretary.** The Secretary shall record the minutes of each meeting, and shall maintain a permanent file of all minutes, unfinished business, publications, correspondence, and non-financial records utilized in the business of the organization.

d. **The Treasurer.** The Treasurer shall have joint custody with the President and Vice President of all monies and securities of the Community Council, and shall keep accounting records to receive and disburse funds. Checks must be co-signed by either the President, or by the Vice President in the President's absence.

The Treasurer shall receive all dues and other funds paid to the Community Council, disburse funds for approved expenses and provide a full financial report at the annual meeting of the general membership.

ARTICLE IX: AMENDMENTS TO BYLAWS

1. These Bylaws may be amended by a majority of the members voting at any meeting of the general membership.

2. Proposed amendments of the Bylaws may be read at any meeting of the general membership, and shall be voted upon at the next meeting of the general membership. Proposed amendments of the Bylaws shall be voted upon within two months of having been read at a meeting of the general membership.

ARTICLE X: DISSOLUTION

In the event that the Community Council can no longer operate due to lack of interest or active participation of the community, or that it can no longer fulfill its purpose, the Board of Directors shall have the authority, by two-thirds majority vote, to dissolve. Any remaining assets shall be disposed of as prescribed in the Articles of Incorporation, or by any other manner allowed by Washington law and approved by majority vote of the Board of Directors.

ARTICLE XI: RULES OF ORDER

The rules contained in “Robert’s Rules of Order Revised” shall govern in all cases where they are not inconsistent with these Bylaws.

ADOPTED by the Board of Directors on the _____ day of _____, 1990.

President

Secretary